

Banks Township Board Meeting

Monday, March 16, 2020

1. The meeting was called to order at 6:00 P.M. by Supervisor Thomas Mann. Present were Supervisor Mann, Clerk Donna Heeres, Treasurer Katy Postmus, and Trustee Tom Cooper. Trustee David Rasmussen was absent. Also present Tina Sundelius, Jan & Jerry Rasmussen arrived at 6:25 pm. Jarris Rubingh arrived at 6:45 PM. Supervisor Mann led the Pledge of Allegiance and gave the Invocation.
2. **Public Comment:** There was none.
3. **Minutes:** The minutes of the February 17, 2020, regular Board Meeting were presented. **MOTION** was made by Mann, seconded by Cooper, to approve the minutes as presented. **MOTION CARRIED.**
4. The meeting was recessed at 6:09 PM to hold the General, Roads, Vehicle & Liquor Fund Budgets Hearing.
5. The **Budgets Hearing** was called to order at 6:09 PM. The Supervisor presented his proposed budgets. Comments and suggestions were made. There was no public comment.
6. The Public Hearing was adjourned at 7:01 PM and the regular meeting was reconvened.
7. **General Fund Budget: Motion** by Postmus, seconded by Heeres, to adopt the General Fund budget as proposed following the Public Hearing. Roll Call Vote: Cooper: Yes; Mann: Yes; Postmus: Yes; Heeres: Yes; Absent: Rasmussen. **MOTION CARRIED.**
8. **Fire Fund Budget: Motion** by Heeres, seconded by Cooper, to adopt the Fire Fund budget as proposed following the February Public Hearing with a .9 mil levy, a reduction from 1.1 mil. Roll Call Vote: Cooper: Yes; Mann: Yes; Postmus: Yes; Heeres: Yes; Absent: Rasmussen. **MOTION CARRIED.**
9. **Roads Fund Budget: Motion** by Cooper, seconded by Heeres, to adopt the Roads Fund budget as proposed following the Public Hearing. Roll Call Vote: Cooper: Yes; Mann: Yes; Postmus: Yes; Heeres: Yes; Absent: Rasmussen. **MOTION CARRIED.**
10. **Liquor Fund Budget: Motion** by Postmus, seconded by Cooper, to adopt the Liquor Fund budget as proposed following the Public Hearing. Roll Call Vote: Cooper: Yes; Mann: Yes; Postmus: Yes; Heeres: Yes; Absent: Rasmussen. **MOTION CARRIED.**
11. **Vehicle Fund Budget: Motion** by Heeres, seconded by Cooper, to adopt the Vehicle Fund budget as proposed following the Public Hearing. Roll Call Vote: Cooper: Yes; Mann: Yes; Postmus: Yes; Heeres: Yes; Absent: Rasmussen. **MOTION CARRIED.**
12. **Township Hall & CoronaVirus/Covid-19 Policy:** Given the pandemic of the virus, the Board reviewed upcoming reservations for hall usage with Jan & Jerry Rasmussen, rental officers. **MOTION** by Postmus, seconded by Heeres, to cancel all reservations until April 30, (revisit situation at April Board meeting). Rebooking weddings, retirements, etc. will be given priority for dates and offered a 50% discount for the inconvenience. **MOTION CARRIED.** A general policy for township hall gatherings was developed. **MOTION** by Mann, seconded by Cooper, to allow no social gatherings and only business gatherings of 10 persons or less that are deemed absolutely necessary through April 30, 2020. **MOTION CARRIED.** Jerry reported he will continue the painting projects around the hall. He recommended the Township investigate acquisition of the railroad property on north end of town. Treasurer Postmus agreed to investigate this.
13. **Fire Department:** Supervisor Mann reported the radios that we approved last month will need programming and the township will be billed for this service; this is different information than we were given last meeting.
14. **Treasurer's Report:** Treasurer reports she collected over \$3.2 million in tax revenues for all taxing authorities; township's portions have been receipted into the township's funds. Report of incomes and balances was presented by the Treasurer. General Fund Balance: \$438,877.67 with \$0 due from the Fire Fund. Fire Fund Balance: \$193,780.17. Liquor Fund: \$1001.23. Roads Fund: \$195,938.60. Vehicle Fund: \$16,939.24. Grand Total: \$936,246.91. **Bills** represented by the attached list were reviewed for approval for payment. **MOTION** by Postmus, seconded by Mann, to pay the bills as presented. **MOTION CARRIED.**
15. **Planning Commission:** Trustee Cooper reported on the March 10 meeting and the ZA's report of permits issued and violation follow-up. The PC received comments from the Antrim County PC and approved the language amendment for STRs; it is ready for Township Board action. The Outdoor recreation amendment that the PC developed was rejected. A public hearing was scheduled for April 14 on the proposed amendment from Matt & Erin Heeres to allow motocross activities in Agricultural zones. (This meeting now is delayed due to CoronaVirus policy.)
16. **BTHS Renovations:** Clerk reports three bids have been received. The Board reviewed the bids and details of each. Mike Argetsinger Construction: \$6500: did not include replacement of lights, disposal fees. Jarvis

Property Restoration: \$5762.27: included conversion of lights to LED with 2x4 replacement tiles, additional replacement of threshold and lumber top of door with paint for door jamb, including disposal fees. Dave Heeres, Builder: \$5900: included decorative 2x2 ceiling panels, 2x2 LED replacement dimmable light fixtures (6), did not include disposal fees. **MOTION** by Cooper, seconded by Postmus, to award the bid to Dave Heeres, Builder, to include 6 dimmable, LED, 2x2 fixtures and decorative 2x2 plastic ceiling tiles as he provided samples. Clerk Heeres abstained from voting due to conflict of interest. **MOTION CARRIED.**

17. **Tire Hauler Contract:** Supervisor Mann reviewed the proposed contract for tire collection during our Clean Up Day, currently scheduled for May 9. Cost will be based upon percentage of the trailer filled. Half, $\frac{3}{4}$ or full: \$1500, \$1750, \$2000. Supervisor Mann reminded that the tire grant from the State of Michigan was not award to us this year. Tires 48" diameter and less will be accepted. **MOTION** by Heeres, seconded by Postmus, to accept the contract with Larry's Tire, Inc. for tire collection and disposal and authorize the supervisor to sign the contract. **MOTION CARRIED.**
18. **Newsletter:** Clerk & Deputy will begin preparations for the newsletter but won't send until details for clean up day can be confirmed in the next several weeks.
19. **Budget Amendments:** **MOTION** by Mann, seconded by Cooper, to approve budget amendments as proposed by clerk & supervisor. **MOTION CARRIED.**
20. **Public Comment:** Jarris Rubingh expressed concern for the economy during this pandemic. He has 500 acres of land that he offered to grow food on to help support the Banks Township population. He suggested an Ad Hoc committee be formed to coordinate efforts to provide food. Supervisor Mann will keep in touch with him on this issue.
21. Next regular meeting Monday, April 20 at 6 PM.
22. The meeting was adjourned at 7:58 PM.

Respectfully submitted,

Donna L. Heeres, Banks Township Clerk